



Dolphin (PG) Institute
of Biomedical & Natural Sciences
An Autonomous Institute

ADMISSION POLICY

1. Name

2. Details

SUBMIT

Admission Policy

Admission Policy of Dolphin (PG) Institute of Biomedical and Natural Sciences

(An Autonomous Institute)

Policy Purpose and objectives:

Clear and defined policy and process for admission to various courses of the College is crucial for fair, smooth and error free administration of the College and also plays a critical role in quality assurance of the institution. This policy will provide guidelines for defining eligibility criterion, identifying academic gaps, granting admission to students for the various courses and implementing reservation policy. It will also lay down Standard operating procedures for the admission process up to completion of enrolment at the affiliated University and also regarding cancellation of admission.

Objectives:

1. To specify the process of admission to different programs offered by the Institute.
2. To define the eligibility criterion for all programmes offered by the Institute
3. To specify the prerequisites in form of documentary evidence of eligibility for admission, avail seats reserved under different criterion, avail fee concessions for admission to courses offered by the College
4. To make the admission process of the Institute as unbiased, transparent, fair and smooth.

Introduction of the Institute:

Dolphin(PG) Institute of Biomedical and Natural Sciences, Dehradun (DIBNS) is an autonomous Institute. an autonomous status conferred by University Grant Commission vide office letter No. F.2 -10/2023 (AC -Policy dated 13th November,2023 and notified by parent University HNB Garhwal University (A Central University) Vide Letter Ref. No. HNBGU/Affiliaiton2024/475 dated 18th March, 2024.

DIBNS is known for academic excellence, holistic and student centric approach. Institute is now implementing NEP 2020 along with Curriculum and Credit Framework for Undergraduate Programmes-2022,National Credit Framework (NCrF)-2023, National Higher Education Qualifications Framework (NHEQF)-2023, Draft submission on SOP for operationalization of National Credit Framework (NCrF) in higher education and has designed curriculum such that student's employability is enhanced or equipped to initiate their own Start-up.

Policy Statement:

1. Admission policy is for effective, fair and smooth implementation of admission process for different programs offered by the College that reflects the institution's values, goals and mission of offering affordable and inclusive education to all sections of society including various differently privileged groups
2. Admission to various courses/Undergraduate and Postgraduate courses is strictly on the basis of admission process as described in the admission policy
3. The College follows the guidelines for reservation according to reservation Policy - UGC/State Government/Central Government/Parent University Policy depending upon the available Candidates.
4. Admission to the College does not guarantee admission to all courses. Courses and programs may have specific prerequisites and/or requirements. Select programs may also have additional requirements for admission.
5. An applicant may simultaneously apply for admission to more than one Programme.

Definitions

Program: An educational programme leading to award of a Degree, diploma or certificate

Course: Usually referred to, as 'papers' is a component of a programme. All courses need not carry the same weight in terms of credits. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.

Admission: A student's first acceptance by the institution to any program/ course. It does not include acceptance into a particular course, program or department.

Enrolment: Completion of registration at HNB Garhwal Central University after admission to College and allotment of an enrolment Number

Process for Undergraduate Programmes:

1. All admissions will be done made as per the rules and regulations passed by Governing Body of the DIBNS.
2. The Institute uses the 'details of eligibility criteria' published in programme ordinance approved by Board of Studies as basic guideline for admission.
3. College will publish an admission notice on the Institute website, media (Print and Digital)
4. An online application form for admission will be made available on the Institute web site **www.dolhpinstitute.in**
5. Student has to fill the online application form, upload the signature and the photo of self and submit the form online
6. The student will have to submit the printout of admission form with signature of self and parent, along with the prescribed documents along with CUET score to the admission cell.
7. Weightage will be given to NSS/NCC/Sports etc certificate holder as per rules prescribed by parent Univeristy.
8. First merit list will be declared as per CUET score earned by the aspirants.
9. If the seat remains vacant after first counseling, the next list will be prepared on the basis of score of last examination as per eligibility of the programme as described in the ordinance.
10. For the seats still vacant after the second counseling, admission will be given on the basis of first come first serve criteria for eligible candidates.
11. Merit list will be prepared according Point No.3 of the policy statement .
12. For the admission in subsequent year of the programme/promotion to next semester will be as per the guidelines of the ordinance.
13. The verification of the documents will be done at the time of admission. If the documents are found to be not consistent with information provided online the name in the Merit List stands cancelled.
14. Admission process is complete only after payment of fees for the course allotted by admitting authority within the time prescribed by the Institute.

15. Admission of foreign nationals/NRI students will be granted as per guidelines of Parent University.
16. All other rules and regulations for admission will be as per guidelines of parent University/UGC regulations.

Process for Postgraduate Programmes:

1. All admissions will be done made as per the rules and regulations passed by Governing Body of the DIBNS.
2. The Institute uses the 'details of eligibility criteria' published in programme ordinance approved by Board of Studies as basic guideline for admission.
3. College will publish an admission notice on the Institute website, media (Print and Digital)
4. An online application form for admission will be made available on the Institute web site **www.dolhpinstitute.in**
5. Student has to fill the online application form, upload the signature and the photo of self and submit the form online
6. The student will have to submit the printout of admission form with signature of self and parent, along with the prescribed documents along with PG CUET score/University entrance examination to the admission cell.
7. Weightage will be given to NSS/NCC/Sports etc certificate holder as per rules prescribed by parent University.
8. First merit list will be declared as per PG CUET score/University entrance examination score earned by the aspirants.
9. If the seat remains vacant after first counseling, the next list will be prepared on the basis of score of last examination as per eligibility of the programme as described in the ordinance.
10. For the seats still vacant after the second counseling, admission will be given on the basis of first come first serve criteria for eligible candidates.
11. Merit list will be prepared according Point No.3 of the policy statement
12. For the admission in subsequent year of the programme/promotion to next semester will be as per the guidelines of the ordinance.

13. The verification of the documents will be done at the time of admission. If the documents are found to be not consistent with information provided online the name in the Merit List stands cancelled.
14. Admission process is complete only after payment of fees for the course allotted by admitting authority within the time prescribed by the Institute..
15. Admission of foreign nationals/NRI students will be granted as per guidelines of Parent University.
16. All other rules and regulations for admission will be as per guidelines of parent University.